



# IRVING JUNCTION

YOUR MARKET FOR FARMERS, FOOD & LOCAL FLAIR

## VENDOR REGULATIONS

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IRVING JUNCTION at SOUTHERN JUNCTION TEXAS  
101 N. ROGERS RD. IRVING TX 75061  
Southernjunctiontexas.com  
469-684-1179  
[events.sojo@gmail.com](mailto:events.sojo@gmail.com)

### MARKET HOURS:

Vendor set up: 9:00 am to 9:45 am  
Booth Take Down: 2:00 pm to 2:30 pm  
Saturdays and Sundays  
Open to the public 10:00 am to 2:00 pm

**Approved Vendor application is required to reserve rental space.**

**Rental space invoice must be paid prior to set up.**

**No refunds will be issued.**

**PAYMENT:** Upon approval of application to reserve rental space, Vendor will be emailed an invoice via Square for payment for rental space. Vendors must request each Market Day that rental space is desired. Vendors are to bring receipt of payment to Market on reserved day.

Vendors must check in and set up prior to 9:45 am on Market Day. Failure to arrive by 9:30 *may* result in forfeit of rental space.

**SET UP/TAKE DOWN:** Set up between 9:00 am - 9:45 am on Market Day. Each vendor will be assigned a specific selling area. Vendor goods must be kept within that assigned area. Vendors must keep aisles clear of merchandise, equipment, or signage and control displays to prevent any hazard to customers or other vendors.

**ALL VEHICLES MUST BE REMOVED FROM THE MARKET LOT BY 9:45 AM AND MAY NOT BE IN OR NEAR BOOTH SPACES DURING MARKET HOURS.**  
**VENDORS MUST VACATE THE PREMISES WITHIN ONE HOUR AFTER MARKET DAY CLOSES.**

**PARKING:** Vehicles are allowed in the Market area near rental spaces **only** during set up and take down periods (unless prior approval has been obtained from market management). A designated vendor parking area will be provided free of charge to Vendors during Market Day. The designated parking area may change occasionally based on the number of vendors in attendance or at the discretion of market management. Shoppers will be directed to park in a designated shopper parker area.

**TRASH:** Vendors must keep their space(s) clean. No trash of any kind may be uncontained at rented space. At the close of Market Day, all collected trash is to be deposited by Vendor in designated trash containers. Failure to properly manage trash may result in loss of future Vendor participation.

**MERCHANDISE:** Merchandise must be displayed in an orderly manner on racks or tables, and no loose items may be displayed on the ground. No merchandise may be left in rental space at close of Market Day. If Vendor has rented space for subsequent days, Vendor must take down the booth at the close of Market Day and set up again the next day. Irving Junction is not responsible for unsecured merchandise. Merchandise left at the rented space at the close of Market Day will be considered abandoned and will be disposed of by management at management's discretion.

**PROHIBITED SALES:** Firearms, ammunition, drugs, drug paraphernalia, adult or X-rated material, animals, fireworks, explosives, or any illegal items are not allowed on Market property. Management reserves the right to refuse or prohibit other items management may deem appropriate for the Market.

**CANOPIES:** Canopies must have a minimum of 20 lbs. weight on each vertical pole and be erected for safety and wind control. All equipment needed for vendor booths must be provided by Vendors (canopy, tables, chairs, racks, etc.).

**CHILDREN:** Vendors/Parents/Guardians must ensure that children are following the Market conduct guidelines.

**ANIMALS:** No animals except for Physical Disability Service Animals are allowed on the Market property. Animals are not allowed to in the Vendor rental space.

**NOISE:** Management reserves the right to control the volume of sound coming from a vendor display to a level supported by local laws.

**FLYERS:** Obtain approval from Market management for handouts, flyers, and notices prior to distribution at the Market.

**SECURITY:** Vendors may request Security by calling the Market office at 469-984-1179.

**SALES TAXES:** Vendors are required to maintain all sales records, report sales and pay all sales taxes according to the Texas Comptroller. ([www.comptroller.tx.gov](http://www.comptroller.tx.gov))

**APPLICABLE LAWS:** Vendors shall comply with all applicable laws of the City of Irving or other government jurisdictions applicable. Food Vendors must have required permits to display and sell food items of any kind and must display a copy of that permit during Market days. Vendors are expected to agree to the rules described in these Irving Junction Vendor Regulations. Those disregarding compliance with these laws and regulations will be subject to penalties as prescribed by the applicable jurisdiction and Market management may require removal of the offending party or denial of future Market privileges.

**LIABILITY:** Irving Junction is not responsible for or liable to any Vendor for loss or damage to Vendor's property from any source or cause whatsoever, including Acts of God. Irving Junction is not responsible for liability rising from acts of Vendor or Vendor's employees, or for injuries to Vendors or Vendor's employees. By agreement to Irving Junction Vendor regulations, Vendor agrees to indemnify and hold harmless Irving Junction and its employees from claims of damage or loss from any party associated with Vendor, Vendor sales, Vendor products, or Vendor actions.

**CONDUCT:** Vendors must conduct themselves courteously and respectfully and in a professional manner toward customers, other Vendors, and management staff while on the premises as a Vendor. **Consumption of alcoholic beverages or inebriation is not allowed on the premises. Smoking of tobacco is allowed in designated area only.**

THESE REGULATIONS ARE FOR THE SAFETY AND ENJOYMENT OF ALL PARTIES IN ANY WAY INVOLVED WITH IRVING JUNCTION MARKET AND ITS EVENTS. THEY ARE SUBJECT TO CHANGE BY MANAGEMENT WITHOUT NOTICE. VIOLATORS ARE SUBJECT TO (1) WARNING OF VIOLATION, (2) EXPULSION FROM PREMISES WITHOUT REFUND OF PREPAID FEE, (3) BANNING FROM PARTICIPATION IN FUTURE EVENTS

**VENDOR'S SIGNATURE ON VENDOR APPLICATION SHEET INDICATES VENDOR'S AGREEMENT TO ABIDE BY IRVING JUNCTION VENDOR REGULATIONS.**